

College of Engineering and Computer Science
GRADUATE TUITION WAIVER FORM

Out-of-Unit: _____ **SEMESTER** _____

REQUIREMENTS: (All must be met)

- (1) **STATUS:** Regular, Conditional or Restricted status only. Cannot support Provisional status students.
- (2) **EMPLOYED BY DEPARTMENT/UNIVERSITY ON CONTRACT:** Graduate Teaching/Research Assistant for minimum .25 FTE for the entire term. Specific hiring codes that may be used for employment are GTA (9184, 9183), GRA (9182, 9181), or GA (9185)
- (3) **FULL-TIME ENROLLED:** Minimum 9 hours course work with only two exceptions- 1) what is needed to complete degree if student has filed an "intent to Graduate", this exception may only be used once in students career, 2) 3 Hrs. dissertation if program coursework complete
- (4) **PROGRAM OF STUDY:** on file and only courses on the POS will be covered for Waiver.

STUDENT'S NAME _____

SS# _____ PID# _____.

You must choose one for each of these categories in order to be eligible for waiver:

Status: _____ Job Title: _____

Residency: _____ Job Code: _____

HOURS ENROLLED:

Account Number: _____ Graduate _____

Undergrad _____

APPROVED: _____

Graduate Program Coordinator

Date

Please Return the following to ENGR 107:

- 1) This Form Completed and Signed by Coordinator and contract below signed by Student
- 2) Current Fee invoice

Student Contract:

Please initial and sign below.

___ - I understand that I am expected to receive the above tuition waiver amount, and that this amount can be changed at the department's discretion.

___ - I understand that I will have to pay the remainder of my tuition expenses, above and beyond the above stated tuition waiver by the published tuition payment deadlines in order to avoid incurring a late payment fee or being dropped for non-payment.

___ - I understand that if my enrollment changes, my waiver may change or be removed, and I will owe any tuition unpaid by the college.

I have read the above contract and agree to its terms. I verify that the personal information included in the above waiver request is correct, and that I meet all four requirements stated at the top of this form.

Student Signature

Date